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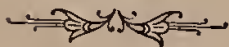
ACT OF ENDOWMENT

EMBODYING THE CONSTITUTION

AND RULES

OF THE

DOSHISHA.



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ACT OF ENDOWMENT
EMBODYING THE CONSTITUTION
OF THE
DOSHISHA.

Whereas a certain educational institution called Doshisha, having its seat in Kyōto, Japan, was established in the month of August, 1874 by the late Jō Neesima and the late Kakuma Yamamoto, with the assistance of Dr. J. D. Davis and other missionaries dispatched by the American Board of Commissioners for Foreign Missions, having its seat in Boston, Mass., U.S.A.;

and whereas the purpose of the said institution is for the promotion of education aiming at the joint advancement of both

intellectual and moral powers, founded upon Christian principles, as the said Neesima and others had always declared ;

and whereas the said institution has since received different donations from the said A.B.C.F.M. and also, after the promulgation of the Dōshisha constitution in the month of September, 1888, further donations from many Japanese benefactors and the late J. N. Harris of New London, Conn., U.S.A., and many other persons ;

and whereas the said institution has held and still holds land, buildings, furniture and books purchased with the said donations, and also certain moneys, funds and valuable securities ;

and whereas we, signatories to these presents, are trustees of the said institution and invested as such with powers to manage the said trust property ;

in order to organize the Dōshisha Trust (*Zaidan*), observing the intention of the said donors and the said Dōshisha constitution and in accordance with the provisions of the Japanese Civil Code, we hereby put in writing the conditions of the said donations as follows :—

I. The object of the Trust shall be the promotion of education aiming at the joint

advancement of both moral and intellectual powers.

II. The name of the Trust is Dōshisha.

III. The Trust is located in Kyōto.

IV. Christianity is the foundation of the moral education promoted by the schools maintained by the Trust.

V. All schools maintained by the Trust shall be called by a name beginning with "Dōshisha," and all the provisions of the present act of endowment shall apply thereto.

VI. The principal of the permanent funds of the Trust shall under no circumstances be used.

VII. A trust fund endowed for a special object shall be used for no other.

VIII. The number of Directors (*Riji*) shall not exceed twenty.

IX. Five *Riji* shall be chosen by the Alumni Society (*Kōyūkwan*), three by the foreign members of the Trust, three by the Japanese members, and the remainder by the Board of Directors (*Rijikwan*).

The organisers of the Trust shall constitute the first Directors, and all the Directors except those who are elected by the foreign members shall decide by mutual consultation the class to which they belong.

X. The members of the Trust (*Shayū*) shall be either of the following persons:—

1. The donors of the Trust or their representatives.
2. Those who have been *Riji* or Inspectors (*Kanji*).
3. Those who directly or indirectly contribute their labor for the purposes of the Trust.

XI. The Alumni Society shall be either of the following persons:

1. Graduates of either of the Dōshisha Schools.
2. Present and past full professors in the Doshisha schools.
3. Persons chosen by the Alumni Society.

XII. The Directors chosen by the Alumni Society shall hold office for five years, others for six.

The first Directors shall decide the order of their retirement, by mutual consultation. All Directors shall be eligible for reelection.

XIII. There shall be one President (*Shacho*) of the Trust, and he shall hold, *ex-officio*, the qualifications and powers of a Director.

XIV. The President shall have the following official rights and duties:

1. To represent the institution.
2. To oversee the Dōshisha schools.
3. To preside at the meetings of the Directors.
4. To regulate the affairs of the institution.
5. To appoint and dismiss the officials.

XV. The President shall be chosen by the Directors from among those who they consider enjoy the confidence of the *chūreh*-es. His term of office is four years, and he is eligible for re-election.

XVI. A newly elected President or Director shall take the following oath:—(*sensei*):—"I consent to take the office of President (or Director); I solemnly promise (*chikau*) to observe the provisions of the Act of Endowment and to exert myself for the good of Dōshisha according to said provisions."

XVII. The Directors shall have the following authority in accordance with the provisions of the Act of Endowment:—

1. The care of the property of the Trust.
2. The passing of estimates and accounts.
3. The appointment and dismissal of the President of the institution and

of the Principal of the schools and of Heads of Departments and full Professors (*Kyōtō* and *Seikyōin*).

4. The determination of the grade of the curriculum.
5. The decision of important matters pertaining to said Trust.

XVIII. Two Inspectors shall be appointed for four years by the Directors after consultation with the Japanese and foreign members of the Trust, they being eligible for re-election.

XIX. No meeting of the Directors shall be held unless a majority of all the Directors be present. The rules of procedure of the meetings of the Directors shall be provided separately.

XX. Decisions in meetings of the Directors shall be made by majority vote of those present, the President having the casting vote in case of a tie, but a vote of two-thirds of all the Directors shall be necessary for the election of the President.

XXI. The official year of the Trust shall be from April 1st, to March 31st, of the next year.

XXII. On or before the 31st of May of each year the Directors shall make up the report of the finances of the past year

and the inventory of the property of the Trust, and the same, after being passed by the Inspectors, shall be kept at the office of the Trust.

XXIII. The office of the Trust is located at numbers 614-A, 616, 617, 618 and 619, Shinkitakoji-cho, Kamigioku, Kyoto.

XXIV. Articles I to VII of this Act of Endowment are unchangeable; the other articles and by-laws may be adopted or amended by a two-thirds vote.

Tokyo, Aug. 30th, 1899.

(Signed)

T. Hori.
K. Tomeoka.
J. Kono.
H. Yamanaka.
T. Matsuyama.
H. Kosaki.
S. Saibara.
N. Kishimoto.

(Signed)

K. Shimomura.
J. Maegami.
H. Hitomi.
G. Kashiwagi.
H. Tamura.
D. C. Greene.
G. E. Albrecht.
J. D. Davis.

RULES OF PROCEDURE.

CHAPTER I.

GENERAL RULES.

Rules of Proceedure of the Meetings of the Directors.

I. The meetings of the Directors shall be classified as follows: general meetings; special meetings; and official meetings.

1. The President shall convene a general meeting in the month of March each year, to consider and act upon the subjects mentioned in Article XVII. of the Act of Endowment.
2. A special meeting shall be called by the President or the Inspectors when there are pressing matters for discussion which cannot be postponed until the general meeting.
3. The official meetings shall be made up of the President, the Inspectors and the general standing committee or the property committee, and general matters pertaining to the

Trust shall be discussed at this meeting.

II. It shall be the duty of the President to send a written notice to each Director two weeks before each regular or special meeting, which shall state, the day and hour of the opening and the subjects to be discussed.

Or he may enclose a full statement of the propositions to be discussed.

In urgent cases one week's previous notice may be permitted, with the consent of two or more Directors.

III. The provisions of the first part of Article XIX and those of Article XX of the Act of Endowment shall apply to all meetings and decisions of the Board of Directors.

IV. The provisions of the first part of Article XIX and those of Article XX of the Act of Endowment may also be applied to the official meetings.

V. Members of the Board shall not be allowed to send representatives to any of the meetings, but a Director who is intrusted with a letter of authorization from another Director to represent him in reference to one or more subjects, is an exception to the above rule.

VI. Members who have a personal interest in a subject under discussion in any

of the meetings shall not allowed to vote on said subject.

VII. The general standing committee and the property committee shall be elected at the general meeting and their terms of office shall be decided at the time of election.

VIII. All these rules can be amended or changed at a regular or special meeting of the Directors.

CHAPTER II.

RULES OF THE MEETING, ETC.

IX. The Chairman shall have charge of the opening and closing of all meetings.

X. A member arriving late shall be required to get the permission of the chairman before taking his seat. The same permission shall be obtained by any member on leaving or taking his seat in the midst of the disension.

XI. The President of the Trust shall preside at all meetings. When the chairman is unavoidably absent, a temporary chairman shall be elected from the members.

CHAPTER III.

RULES OF DEBATE, ETC.

XII. At the opening of discussions, the chairman shall have the secretary read the propositions to be discussed.

XIII. All the propositions to be discussed shall be brought in writing.

XIV. The discussion shall be divided into the first, second and third parts. In the first discussion doubtful points and the general principles of the propositions shall be discussed or decided.

In the second discussion the proposition shall be discussed and decided, article by article. In the third discussion, all the points decided in the second discussion shall be again discussed and finally decided.

The chairman, consulting the convenience of the debate, and the wishes of the body, may at any time during the first or second discussion, announce that the debate passes into the final discussion.

XV. A motion which has no second, or, in the third discussion, one which has less than two seconds, shall not be recognised as a proposition.

XVI. When the proposer changes his opinion after his motion becomes a proposition to be discussed, the chairman shall consult the house as to the disposition of said proposition, whether, it be withdrawn or not.

CHAPTER IV.

RULES OF DEBATE.

A member who wishes to speak shall do so after addressing the chair and securing permission. When more than one member wishes to speak at the same time, the chairman shall give permission to one of them.

XVIII. When a motion is under discussion, no other proposition shall be considered, except in case of urgent necessity.

XIX. When the chairman wishes to make a motion, he shall give up his seat to a temporary chairman, and make his motion in the regular way, and after the decision of the question take the chairman's seat again.

XX. No question shall be discussed until it is properly brought before the house.

XXI. Interrogations shall be limited to an explanation of doubtful points and discussion of them is prohibited.

CHAPTER V.

TAKING THE VOTE.

XXII. Votes shall be taken either by holding up the hand, by rising, or by ballot. The chairman may use any one of the above methods at his discretion.

XXIII. The vote shall be taken as follows; first, those opposed to the proposition; second, on the amendments according to their order; and third on the original proposition.

XXIV. When there are many different amendments proposed, the chairman may decide the main points to be submitted to vote.

XXV. The chairman may put a proposition to vote during the discussion, whenever he thinks the main points of the argument are finished.

XXVI. When, on account of many different opinions in regard to any proposition there is no majority vote, the proposition itself shall be rejected ; but in this case, it may be reconsidered on the request of two or more members.

PROPERTY REGULATIONS.

I. All the property of the Doshisha shall be held in the name of the representative of the Trust.

II. A committee of three shall be appointed for the management of said property.

III. The directors shall choose three of their member as said committee at a regularly called meeting.

Their terms of office shall be as fixed by Art. VII of the Rules of Procedure of the Meetings.

IV. Property can only be used with the consent of all the members of the committee. Even in the case of illness or absence, the consent of two members shall be necessary.

V. The bonds, stocks, and valuable securities of the Trust shall be deposited in trustworthy banks, after approval at an official meeting.

VI. The interest or profit on all the property shall be used for the regular expenses. The surplus shall be used to liquidate the deficit incurred at the commencement of the Trust, and if there is any money remaining it shall be used according to the decision of the Directors.

VII. The said committee shall be under the inspection and direction of the Directors in regard to all matters connected with their management of the property.

VIII. The said committee shall render a report to the Directors each year of the expenditures and receipts.

IX. The Directors and Inspectors may, at their discretion, at any time inspect the property or require a report from said committee.

X. The members of said committee conjointly may be required to make good any loss to the Trust caused by their fault or negligence.

XI. The provisions and articles of the Act of Endowment of the Doshisha Trust shall, under no circumstances, be changed by these regulations.

XII. These Regulations shall not be amended or enlarged except by vote of the Directors at a regularly called meeting.
